

## **Dorchester Men's Shed**

Minutes of a meeting held on 14th May 2015 ; 4:00pm.

Venue : Whitfield Farm

Present ; Graeme Trinder, Peter Shakespeare, Vin Sootarsing, Tony Bevins, Martin Borberg, David Jupp, Edmund Murray, Stuart Smith, Rob Vincent, Geoffrey Wilkinson, Ken Marlow, Annabel.

Apologies were received from ; Jack Goward, Trevor Colley, Ben Lewington, Brian Fowler.

Graeme introduced both the Julies, the Future Roots centre managers who in turn gave an outline of what the centre does and its aims. They also explained how they could see benefits to the centre and shed's future development through intergrated activities.

New members Ken Marlow and Annabel were welcomed to the Shed.

Graeme stated he was waiting for a response from the property owners the NHS and was looking forward to receiving the contract of tenancy. Funding at present was £1,995 from the Dorset POPP Fund and £2,000 from Magna Housing when the lease was signed with Future Roots. Both Julies said they would exert a bit of pressure on the NHS for a response.

Graeme then explained that as with all working areas, there would need to be rules governing safety and operations. He said there would be an attendance book for the daily sessions and there must be a minimum of two at all times in the workshop and confirmed there would be two sessions initially, Tuesday morning and afternoon and Thursday am, pm and evening. Times to be set very soon.

Induction Training for all would be a requirement to cover not only general workshop safety but also use of machines and equipment. Only paid up members will be permitted to use machines on which they must have been trained and signed off.

Vin Sootarsing asked if Operator Manuals would be in place, Graeme answered that he would check the availability with the tool manufacturers. He further said that Individual Training Records would be established.

The question of First Aid was raised and to what level would it be required. Julie said that In House Training could be made available at the centre.

Graeme said that he had received a quote with regard to Public Liability Insurance.

The meeting was told there were 41 interested and probable members but so far there were only 11 paid up members to date and Graeme made a plea for all to submit their membership payment as soon as possible.

Peter added that attendance at open sessions would require 'paid up members' in order to comply with Insurance requirements and also it shows commitment of a strong and growing membership to the funding agencies.

There was further comments with regard to sponsor donations perhaps from B&Q with regard to waste timber and Travis Perkins for unwanted pallets.

With there being no further business, it was agreed that the next meeting would be set when there was a need to bring all members to the table. Any updates would be forwarded to all via e-mail.

At this point, Graeme and Peter took the meeting group to see the workshop facilities and the overall comment was “this is great” “when can we get in”. It was evident there was a surge of anticipated excitement from all.

A check of available machines was done earlier and are listed below.

- 1. Hobby Drill
- 1. Startrite 352 S Band Saw
- 1. Tyme Avon Lathe 3' arm
- 3. 6" Bench Grinders
- 1. Draper Planer/Thicknesser
- 1. Portable Sander
- 1. Portable Jigsaw
- 1. Bosch Rt60 Router Table
- 1. Portable Industrial Vacuum

There are six benches and a vast array of hand tools which will be listed and checked as soon as the Tenancy Agreement is signed.

The workshop has full dust extraction.

PAT Testing will take place during the next two weeks.